

# Vern Riffe Center for the Arts

## THEATER/ROOM DESCRIPTIONS & RATES

**The Main Theater** seats 1,139 using the upper and lower sections. The house can accommodate a smaller audience by a dropped acoustically transparent scrim between the lower and upper sections. The rental of the Main Theater includes the Selby Grand Lobby, dressing rooms, and green room.

- **non-profit rate- \$750 for first rehearsal/set up day, \$500 for every additional rehearsal/set up day, \$1000 performance days**

- **commercial rate -\$2,000 daily, \$7,000 weekly**

- The presenter must sign a lease agreement.

- A deposit of 50% is required at signing of lease agreement and applied to the rental cost of the theater.

- The VRCFA requires the use of the McKinley Box Office for ticketed events. The option to allow a presenter to ticket their own event is at the discretion of the VRCFA.

Additional charges may include production staff, security, telephone and Internet connectivity, multimedia services, piano tuning, weekend maintenance, traffic control, and/or additional room usage.

- Sodexo offers catering services for your events. Contact Sodexo at 351-3617

**Selby Grand Lobby** seats 150 and seating designs can vary per event.

- **Room rental is \$ 700 per day**

- **Reservation deposit is 50%**

- Custodial service charge included in rental

- Additional charges may include security, catering, telephone and Internet connectivity, multimedia services, piano tuning, weekend maintenance, and/or additional room usage.

**The following spaces are primarily academic spaces, but are occasionally available for rentals**

**Howland Recital Hall** rental includes the Crum Lobby adjacent to the hall. It seats approximately 100.

- **Room rental is \$490 per day.**

**Crum Lobby** seats 30, with the use of small café style tables.

- **Room rental is \$350 per day**

**Appleton Art Gallery** seats 70. Current gallery exhibit determines seating and remains “as is”. Exhibits are sometimes of an adult nature.

- **Room rental is \$490 per day**

**Kahl Theater** seats up to 100 depending on varied seating design.

- **\$630 per day**

**Labor Charges** (other charges may apply)

Front of House Manager	\$15/hr
Ticket Office Staff	\$10/hr
Technicians	\$12/hr
Custodial/Maintenance	\$200/performance*
Piano Tuning	\$75/hr
Security/Traffic Control	\$20/hr
Fire Watch	\$43/hr

**\*may be more depending on demands of event**